



SHERIFF
BRANDON J. FLETCHER
 HARRISON COUNTY
 P.O. BOX 568
 MARSHALL, TEXAS, 75671



Open Records Division

Open Records Request

Today's Date: _____

Please include the following information, as it is applicable:

Case Number: _____

Complainants Name on Report: _____

Date and Time of Report: _____

Type of Report Requested:

- Offense Location of report: _____
- Incident Requestors Name: _____
- Arrest Requestors Address: _____
- Accident Requestors Number: _____

Copy of Identification is required

Requestors Signature: _____

Pursuant to Texas Open Records Act Chapter 552.221 of the Government Code, the above request for information will be reviewed and processed within ten (10) days. The above stated requestor must be prepared to pay reasonable cost for copying as indicated below.

*****A charge of \$0.10 per page will be required*****

All requests which require more than one hour to process will be processed at a cost of \$15.00 per hour plus 20% overhead.